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Safeguarding in Education

Schools Safeguarding Team

Issue No. 10 / June 2018

Welcome

Welcome to the latest edition of the Safeguarding in Education Newsletter. In March, Helen Goodchild, joined the Safeguarding in Education Team as the new South Schools Safeguarding Advisor. Helen has been busy spending her first few months visiting the schools in her area. Helen is a great addition to the team and has integrated well into this role. We also have Madeleine Longley join the team. Madeleine is one of our Business Support Assistants who, alongside Sophie Ford, is involved in sending out the Domestic Abuse and Missing Persons notifications, as well as MASH and MARAC requests for information.

Now that we are fully staffed we have been able to take forward a number of priorities for the team which I hope in turn supports you all in your safeguarding roles. Thank you to all of you who have submitted your Safeguarding audit for this academic year. There has been some delay in your action plans being sent out. Although there was some delay initially the majority of action plans have been sent out to settings which have submitted their audit.

As you may be aware, there will be several changes over the coming months to statutory safeguarding guidance, notably Keeping Children Safe in Education and Working Together to Safeguard Children. As neither of these documents have been finalised in time for this edition, we would urge you to stay alert to any e-mail updates we will send you before the next edition of the newsletter.

There are a number of updates and information we would like to share with you in this newsletter. As always if you have missed any of

the newsletters, back copies are available on the Trading with Schools website www.tradingwithschools.org under Safeguarding in Education.

Thank you for taking the time to read this newsletter; we hope you find it useful. If you have any issues/themes you would like us to cover, please do not hesitate to make contact.

In order for this newsletter to continue to be effective please ensure that it is shared with staff, including all Designated Safeguarding Lead

**Laura Gajdus – Team Manager,
Safeguarding Education Team**

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On-line Safety

Online Safety Resources

h2b Safer Services have produced a series of posters to promote three key areas related to online safety: 'positive engagement', 'who is a trusted adult' and 'online bullying'. These posters have been designed to be printed on A4 or A3, with posters packs for secondary and primary settings. [here](#)



Online safety Newsletter

The BSCB Esafety Working group have produced their first newsletter which can be found here <http://bit.ly/ESafeBSCB>, this is to provide practitioners with up to date information on recourses, apps, trends and other topics of interest.

Keeping Up to Date with Online Safety

South West Grid for Learning will be providing a free of charge briefing 'Online Safety Live' Sept 25th 2018 9-11am being held at St Bede's Catholic College. This event will help safeguarding staff keep up to date with the latest issues relating to online safety. To book please follow the link: www.eventbrite.co.uk/e/online-safety-live-bristol-tickets-42311690405

The Internet and Indecent Images of Children – Working Together to Make Children Safe Conference 10th May, Taunton

A major child safeguarding conference was held in Taunton to consider strategies for stopping the creation, viewing and sharing of online sexually explicit images of children. The conference was attended by safeguarding professionals from local authorities, schools, police forces and the Child Protection Charity – The Lucy Faithfull Foundation.

It is estimated that 100,000 individuals in the UK are regularly viewing sexual images of children online. It is thought that around 90% of these individuals are not known to the police. The scale of the problem cannot be addressed by enforcement alone.

A targeted campaign has been launched in collaboration with The Lucy Faithfull Foundation, representing a multi-agency approach to tackle demand. It is doing this by bringing together robust law enforcement work of the police with deterrence work already undertaken by the Lucy Faithful Foundation. The charity's Stop it Now! Campaign directs offenders, potential offenders and their concerned loved ones to a confidential and anonymous helpline and online self-help resources, enabling them to proactively address their behaviour.

For more information, including resources, please visit the campaign website on www.stopitnow.org.uk

Supervision and support

As a team we wanted to highlight the importance of schools fulfilling their requirement to provide supervision, or one to ones (1:1), to staff working with children.

Much of the guidance relating to safeguarding children refers to the need for staff across all agencies to be appropriately supported and supervised in the work they undertake. Working Together to Safeguard Children 2015, which applies in its entirety to schools, states:

- Professionals should be given sufficient time, funding, supervision and support to fulfil their child welfare and safeguarding responsibilities effectively;
- Employers are responsible for ensuring that their staff are competent to carry out their responsibilities for safeguarding and promoting the welfare of children and creating an environment where staff feel able to raise concerns and feel supported in their safeguarding role;
- All professionals should have regular reviews of their own practice to ensure they improve over time.

The Early Years Foundation Stage (EYFS), which applies to all staff working in the foundation stage, is also explicit for the need for supervision arrangements to be in place:

3.21. Providers must put appropriate arrangements in place for the supervision of staff who have contact with children and families.

Effective supervision provides support, coaching and training for the practitioner and promotes the interests of children. Supervision should foster a culture of mutual support, teamwork and continuous improvement, which encourages the confidential discussion of sensitive issues.

Keeping Children Safe in Education 2018 does not specifically refer to “supervision” but when talking about the role of the DSL in Annex B, it stipulates the need for support for staff:

...this person should have the appropriate status and authority within the school to carry out the duties of the post. They should be given the time, funding, training, resources and support to provide advice and support to other staff on child welfare and child protection matters...

Providing training for schools in setting up supervision systems and developing supervisory skills is not currently part of our core training programme but we would be happy to develop this if there is sufficient demand. If you are interested in further information about supervision training and support or would like to discuss any aspect of this further please contact your Area School Safeguarding Advisor.

Bristol Safeguarding Childrens Board (BSCB) has produced guidance which can be found [here](#).



Dissemination of CP strategy minutes into education

Bristol Safeguarding Children Board (BSCB) has produced guidance for the management of Strategy Discussions. It can be found here.

This will mean that all education settings will receive Child protection strategy minutes for the child/ren attending your setting. The proposal is that these minutes will be sent into your school's CJSM (Criminal Justice Secure Email) account. In order for this to happen we require each school to confirm that we can share your CJSM account details with social care and Avon and Somerset Police. In addition we share the CJSM accounts with social care for the purpose of sending Child protection conferences and minutes.

Can we ask that you send an email to safeguardingineducationteam@bristol.gov.uk to confirm you give authorisation for sharing this email. Once this is in place social care and Avon and Somerset Police will send minutes to your school.

A further briefing around this will be sent out from the Safeguarding Education Team during Term 6. In the meantime, if you would like clarification then you can contact Laura Gajdus on **0117 9222710**.

Domestic Abuse Notifications

We have been collecting data around the number of DA Notifications the team have processed so far this academic year. Up until 6th April we have sent out 2683 notifications with 47% of these going to schools in the South of the city.

During term 6 the Safeguarding Education Team will be conducting audits with some settings to find out how you are using the information you receive through the notifications. We have grouped settings by the numbers of DA notifications sent and will be asking some of you to complete an online survey and some of you we will be contacted directly. If you have any specific examples of how you have used the DA notification information and would like to share these, please email

helen.goodchild@bristol.gov.uk.

Domestic abuse is a priority issue highlighted by the BSCB. Simple things that schools can do

to try and reach victims of Domestic abuse include having the contact details for DA charities clearly on notice boards, the back of adult toilet doors, school newsletters and websites.



For example:

More information can be found on the BSCB website and posters can be found on the BAVA website (Bristol Against Violence and Abuse).

If you have completed the DA and Missing Persons Notification briefings and know that you are leaving your setting or someone else needs to take over responsibility for notifications, please let the Safeguarding in Education Team know who will be taking over so they are briefed. The next briefings have been booked on the following dates;

16/07/18 DA notification briefing 4 – 5pm at City Hall

13/09/18 DA notification briefing 4 – 5pm at City Hall

15/10/18 DA notification briefing 4 – 5pm at City Hall

21/11/18 DA notification briefing 4 – 5pm at City Hall

To book please email safeguardingineducationteam@bristol.gov.uk or call the team on 0117 9222 710



FGM update

This is a copy of a letter which will be sent to Head teachers outlining changes in process around FGM practice. Colleagues have already had updates from the DSL network meeting in May, but here is the official update from the BSCB and the Local Authority:

Dear Colleague,

Re: Female Genital Mutilation (FGM) updates of work in Bristol 2018

Bristol's practice around preventing and tackling FGM has been the focus of scrutiny from recent press coverage and feedback from BAME (Black and Minority Ethnic) communities regarding a recent collapse of an FGM trial that occurred in Bristol.

The FGM Safeguarding and Delivery Partnership, which is a sub group of the Bristol Safeguarding Children Board (BSCB) and Safer Bristol Partnership is a collaborative working group made up of partner organisations, charities, community representatives, and young people. The group has led to work to shape local practice in this area.

In recent years work has been undertaken by this partnership, to develop, a thorough but proportionate response to FGM risk factors to ensure that girls are protected and survivors of FGM are appropriately supported. The need to continually review and improve this response is recognised. During this time a reflective practice group came together, comprising of agency partners and charities working with communities, to review, assess and evaluate the work that professionals were doing.

Refugee Women of Bristol (RWOB) in partnership with Forward have conducted a PEER review obtaining the views and feedback from Bristol women from risk affected communities. The report provides a healthy and constructive challenge and reflection to strategic leads around practice. (Read the report here).

As part of ongoing consultation with communities and recognising the concerns raised by particular groups, the FGM Safeguarding and Delivery partnership have reviewed the processes we have in place and made recommendations for continuous improvement. Additional considerations are provided in Appendix 1. The main changes affecting the education sector are:

- The FGM Referral Risk Assessment has been updated to enable professionals to make a more nuanced assessment of risk to ascertain what professional action, if any, needs to be taken. (A version of this is available via the BSCB website).
- We would encourage all referrals to First Response in respect of FGM to be accompanied by an FGM Referral Risk Assessment.
- The FGM Strategy group will audit the implementation of the FGM referral risk assessment.
- Written undertakings or partnership agreements will not be used by Children and Families services where a risk of FGM is identified and will be replaced by use of the Signs of Safety Plan.
- Professionals will provide families with a FGM passport/ Statement opposing FGM if families request it.

N.B Please cascade these points to your parenting communities via newsletters and briefings.

Colleagues in some settings have also been contacted by their local community groups who have raised their own concerns regarding FGM practice in Bristol. It is vitally important that we listen and support parents and families to have their voices heard in a meaningful and constructive manner, whilst holding the safety of children central to the work that we do. Please see Appendix 2 for tips and support around how to respond to this in your setting.

Safeguarding is Everyone's Business. By working together we can ensure that we can bring an end to this practice.

Yours sincerely

Appendix 1 - Changes in FGM practice

Practice changes	Additional comments
The FGM Referral Risk Assessment has been updated to enable professionals to make a more nuanced assessment of risk.	<p>This tool will support colleagues to take proportionate action when working with families.</p> <p>There might be additional family needs unrelated to FGM identified from the assessment which may require supportive action.</p> <p>The tool provides an evidence base for which further action can be taken should high risk factors be identified.</p> <p>Historically travel to the country of origin was considered a high risk, particular over the summer holiday period.</p> <p>The FGM partnership audited cases as part of reviewing practice. The outcome of this indicated referrals based just on the above factors did not require any follow up action. This has led for FGM risks to be re-evaluated.</p>
We would encourage all referrals to First Response in respect of FGM to be accompanied by an FGM Referral Risk Assessment.	<p>Do not refer to First Response only on the basis of the family belonging to a risk affected community or of them travelling to a risk affected country.</p> <p>First Response will only progress FGM referrals through the child protection process where there is evidence of likelihood of significant harm.</p> <p>Understanding of this threshold has been developed in terms of indicators of FGM and we advise all schools to familiarise themselves with the updated FGM referral risk assessment which supports professionals making a threshold decision in this area</p> <p>If a referral is required, the fields of the FGM referral risk assessment correlates to the fields on the First Response Online Referral form. You should provide as much qualitative information as possible to assist in being able to make an effective safeguarding assessment.</p>
The FGM Strategy group will audit the implementation of the FGM referral risk assessment. - - -	<p>There has been ongoing review of practice reflecting on professional research and case studies impacting on the work done to address FGM.</p> <p>More recent feedback from particular communities has included concerns that practice has been discriminatory, and is not supportive.</p> <p>Through the work of the practice review group, we can strategically develop more effective practice around preventing FGM.</p> <p>To contribute feedback around the FGM Referral risk assessment please contact the Safeguarding in Education Team.</p>
Written undertakings or partnership agreements will not be used by Children and Families services where a risk of FGM is identified and will be replaced by use of the Signs of Safety Plan.	<p>This has found to be ineffective and not helpful for the family.</p> <p>The community feedback has been negative as it has made them feel like they are not trusted.</p> <p>Schools should not be using these written agreements themselves.</p> <p>Evidence of conversations can be generated from the risk assessment or safeguarding records.</p>
Professionals will provide families FGM passport/ Statement opposing FGM if families are concerned about being stopped at airports.	<p>Operation Limelight is the national operation at airports where families may be stopped to discuss FGM at airports.</p> <p>Although Bristol written undertakings and were considered helpful in supporting families to pass through airport control quickly, communities have challenged that Bristol professionals should not reinforce discriminatory national practice.</p> <p>Providing families with the FGM passport supports them with tools to challenge any relatives who advocate for the practice against practicing it on their children.</p>

Appendix 2 - Tips to engage with your parenting community.

Tips	Additional comments
<p>Responding to community concerns via different methods.</p> <p>(Weekly parenting groups, community events,</p> <p>Coffee with the Head meetings, PSHE/SRE sharing evenings, parents evenings, newsletters/ email briefings)</p>	<p>Ensure that you plan events well in advance. Be clear on what you want to share, what you want to know and how their views are going to be handled.</p> <p>You may wish to invite colleagues from partner agencies (see list below) these could be stakeholders in the process.</p> <p>Utilise parent reps, governors and staff to support this process.</p> <p>Consider booking a translator.</p> <p>Consider using evidence from previous participation surveys you may have conducted (pupil voice/ parents/ staff).</p> <p>Consider more isolated members – how can they be included?</p> <p>How are the outcomes of the meetings going to be fed back?</p>
<p>Have a clear feedback method - both positive and negative.</p>	<p>Consider using surveys both paper methods and electronic means</p> <p>Use face to face consultation groups with more isolated communities.</p> <p>If you have them, make sure all families feel confident in using them.</p> <p>Consider ensuring that all staff are aware of this and are able to signpost parents.</p>
<p>Ensure you utilise your governing body.</p>	<p>Notify and involve the governing body – it might be that the chair of governors or safeguarding governor supports the delivery.</p> <p>It is a good way for them to introduce themselves at any consultation.</p> <p>Good communication would to ensure that any feedback can shape practice at the setting.</p>
<p>Ensure that you have a complaints policy.</p>	<p>This to ensure that you provide clear access to the complaints process if needed.</p> <p>A copy of this should be on your website and available via reception.</p> <p>Provide a proportionate pathway for their concerns to be raised.</p> <p>Advise and advocate if necessary to other agencies/ organisations.</p>

Usefull contacts

Teams	Support	Contacts	
Safeguarding in Education Team	Provides support around process, policies and strategy around child protection and safeguarding.	safeguardingineducation@bristol.gov.uk	
Duty Social Workers (Families in Focus)	Families in Focus provide advice and guidance about children and families.	North	0117 3521499
		East/Central	0117 3576460
		South	0117 9037770
Inner-city Public Health Team	Provides professional support from community advocates on health related issues to engage with minority communities.	innercityteam@bristol.gov.uk	
Healthy Schools Team	Part of Public Health, this team provides resources/guidance/ support on health related issues. This includes PSHE on the curriculum.	healthy.schools@bristol.gov.uk	
Refugee Women of Bristol	A Bristol Charity who works with communities from a grass roots level around tackling FGM.	info@refugeewomenofbristol.org.uk	

The General Data Protection Regulation (GDPR) 2018

In the United Kingdom the General Data Protection Regulation came into effect from 25th May 2018. The GDPR will replace the 1998 Data Protection Act (DPA) and will be the biggest change to data protection law for 20 years.

The advice the SET has been giving to education is that settings should not panic unduly. If you were complying with the 1998 Data Protection Act most of your approach will remain valid under the GDPR and can be the starting point to build from. However, there are some new elements and significant enhancements, so you will have to do some things for the first time and some things differently.

What is important is that active steps are taken to evidence compliance with the regulations by assessing the impact of data protection activities and identifying the most effective ways to comply with GDPR. For example, if you are introducing a new piece of software or any

new system which holds personal information you should complete Data Protection Impact Assessments as part of the process (DPIAs). You will also need to review policies and procedures to ensure the new elements of GDPR are included, whilst remembering safeguarding legislation will always take priority. You can take a look at the ICO (Information Commissioners Office) 12 steps to take towards compliance.

Additionally, to support schools, the DfE has published a new data protection toolkit which can be found here.

This guidance will help schools develop policies and processes for data management, from collecting and handling the data through to the ability to respond quickly and appropriately to data breaches.

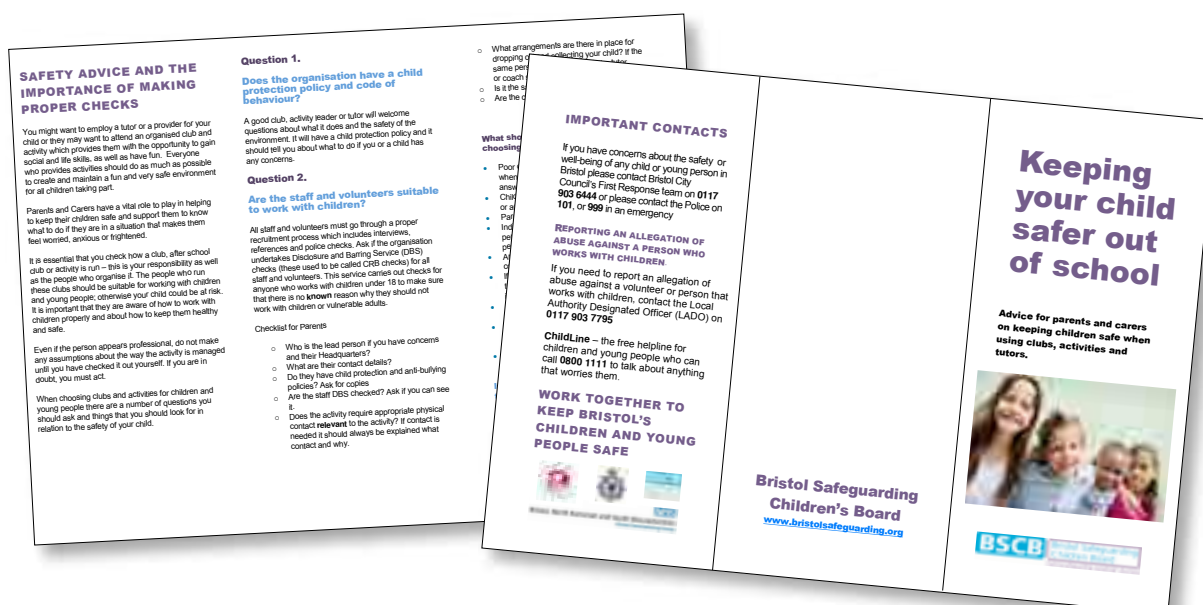
New links ...

Sexual violence and sexual harassment between children in schools and colleges Updated 17th May 2018

Keeping children safe in education updated 17 May 2018 2 new guidance documents to take effect from 3 September 2018.

www.contextualsafeguarding.org.uk

The Bristol Safeguarding Children Board has devised a leaflet that gives advice for parents and carers on keeping children safe when using clubs, activities and tutors. Please see below:



Children Missing Education

Children Missing Education Training dates include:

18 Sept 1-4pm, **21 Nov** 12.30-3.30pm, **23 Jan** 9.30am-12.30pm,
25 March 1-4pm, **23 May** 9.30am-12.30pm

This free three hour course is suitable for any Bristol school staff that have responsibility for school attendance and/or removing pupils from a City of Bristol school roll. This course provides a clear and simple outline of Bristol schools' statutory responsibilities and the Local Authority's processes for Children Missing Education and covers compliance with the CME regulation changes that occurred in September 2016.

The training addresses questions such as 'What should a school do if a child stops attending'; 'What should a school do if a child does not return from leave of absence in term time?' and 'Why does CME matter?'

The training encourages delegates to consider their school's current practice and what amendments, if any, may be necessary in order to ensure school policies and procedures reflect best practice.

Delegates will have a clearer understanding of: the law relating to deleting pupil's from the register; when and how to make a pupil tracking referral to the Education Welfare Service; how to ensure their school's policies and procedures are legally compliant and reflect best practice.

This course is suitable for all schools (including Independent Schools, Free Schools and Academies) within the Bristol City Council boundary. This course is only suitable for schools with pupils who are compulsory school age. Booking is via www.tradingwithschools.org or phone 0117 9222444



Dates for your diary

CPD training

DA Briefings

16/07/18 **DA notification briefing**
4-5.30pm City Hall

13/09/18 **DA notification briefing**
4-5.30pm City Hall

15/10/18 **DA notification briefing**
4-5.30pm City Hall

21/11/18 **DA notification briefing**
4-5.30pm City Hall

To book please email
safeguardingineducationteam@bristol.gov.uk
or call the team on **0117 9222 710**

Other dates

27/06/18 **Southwest Healthy Schools Conference** 10am- 4pm

This free conference takes place Somerset Cricket Club and will provide schools with up to date information around the Mental Health Green Paper. It will also provide up to date information on health trends amongst children and links to academic attainment. To reserve your place please email Michelle Youd at Public Health England South West at michelle.youd@phe.gov.uk

DSL network meeting dates

Citywide DSL Meeting

July 4th 2018 from 8 -10am:

The 2nd Citywide Designated Safeguarding Team Network Meeting is being held at City Hall. Based on last year successful meeting the Safeguarding in Education Team will be facilitating the event in which DSLs have the opportunity to give short presentations to demonstrate examples of good practice. If any school is wanting or able to present any pieces of work then please contact your Schools Safeguarding Advisor directly.

2018

South

Tuesday 9th October 8am-10am

East/central

Wednesday 10th October 8am-10am

North

Thursday 11th October 4pm-5.30pm

2019

South

Tuesday 30th April 9am-10am

East/central

Wednesday 1st May 8am-10am

North

Thursday 2nd May 4pm-5.30pm

Citywide DSL

Wednesday 3rd July

Venues to be shared nearer the time of the event.

Safeguarding Education Training dates 2018/19

Date	Times	Event
12/09/18	9.00 – 12.30	FGM Awareness Train the Trainer
19/09/18	8.45 – 16.00	Day 1 DSL Training
26/09/18	8.45 – 16.00	Day 2 DSL Training
02/10/18	9.00 – 12.30	Domestic Abuse Awareness Train the Trainer
16/10/18	9.00 – 12.30	CSE Awareness Train the Trainer
24/10/18	8.45 – 16.00	DSL Refresher Training
13/11/18	9.00 – 12.30	Signs of Safety
20/11/18	9.00 – 12.00	Safeguarding Awareness Training for Administration Staff
28/11/18	8.45 – 16.00	DSL Refresher Training
10/01/19	9.00 – 12.30	FGM Awareness Train the Trainer
15/01/19	8.45 – 16.00	Day 1 DSL Training
22/01/19	8.45 – 16.00	Day 2 DSL Training
29/01/19	9.00 – 12.30	Domestic Abuse Awareness Train the Trainer
05/02/19	8.45 – 16.00	DSL Refresher Training
07/02/19	9.00 – 12.30	CSE Awareness Train the Trainer
05/03/19	8.45 – 16.00	Day 1 DSL Training
12/03/19	8.45 – 16.00	Day 2 DSL Training
14/03/19	9.00 – 12.30	Signs of Safety
21/03/19	9.00 – 12.00	Safeguarding Awareness Training for Administration Staff
27/03/19	8.45 – 16.00	DSL Refresher Training
25/04/19	9.00 – 12.30	FGM Awareness Train the Trainer
09/05/19	9.00 – 12.30	Domestic Abuse Awareness Train the Trainer
15/05/19	8.45 – 16.00	Day 1 DSL Training
21/05/19	8.45 – 16.00	Day 2 DSL Training
23/05/19	9.00 – 12.30	CSE Awareness Train the Trainer
06/06/19	9.00 – 12.30	Signs Of Safety
11/06/19	8.45 – 16.00	DSL Refresher Training
13/06/19	9.00 – 12.00	Safeguarding Awareness Training for Administration Staff

Venues to be shared nearer the time of the event.

2 Day DSL and Refresher Training are bookable via the Trading With Schools website or by email to tradingwithschools@bristol.gov.uk.

All other training is bookable by emailing the Safeguarding in Education Team at safeguardingineducationteam@bristol.gov.uk